

**OLDS & DISTRICT MUNICIPAL LIBRARY  
BOARD MEETING**

November 15, 2017 6:30 pm

***MINUTES***

**Present:**

Staff:

Other:

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Lesley Winfield (Library Manager)  
Marilyn Thiessen (Assistant Librarian)

Board:

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|-----------------------------|---------------------------------|
| Kimberly Dykin (Chair)      | Carolyn Horne                   |
| Jean-Pierre Mulago Shamvu   | Carol Brown                     |
| Shawna Cevraini (Secretary) | Heather Ryan (Council Rep)      |
| Inez Hannett                | Arliss Chute-Ibsen (Vice Chair) |

**Regrets:**

**Recording:** Shawna Cevraini

**Call to order:** Kimberly Dykin called the meeting to order at 6:30 p.m.

**Approval of agenda:** Jean-Pierre Shamvu moved for approval. Seconded by Inez Hannett. Motion carried.

**Approval of Minutes:** Shawna Cevraini moved to approve the minutes. Seconded by Jean-Pierre Shamvu. Motion carried.

**Outstanding Business:**

1. Strategic planning - Lesley presented the Librarian's report section that contains this information - included in the agenda package. Arliss Chute-Ibsen moved to accept the report. Seconded by Heather Ryan. Motion carried.
2. Edible Stories - Discussed setup and planning - details in the agenda package. Changed to have setup start at 2pm. Went over responsibilities of volunteers.
3. Community Relations Committee Members (Additions) - Kimberly Dykin, Arliss Chute-Ibsen, Heather Ryan and Carol Brown. Jean-Pierre Shamvu motioned that these members be added to the Community Relations Committee. Seconded by Carolyn Horne. Motion carried. Updates:

- a. December 20th is the Volunteer Appreciation Night
  - b. Edible Stories - as above
  - c. Plan of service goals - members asked to review
4. Volunteer/Staff Appreciation Party - tabled to the Community Relations Committee special meeting.
  5. Elections of Officers - Previous Treasurer resigned from the board. Call for election of new Treasurer. Nominations: Jean-Pierre Shamvu No other nominations came forward. Arliss Chute-Ibsen moved to accept Jean-Pierre Shamvu as Treasurers. Seconded by Carolyn Horne. Motion carried.

**New Business:**

1. Budget - reviewed by Jean-Pierre Shamvu and amended with discussion. Heather Ryan moved that the budget be approved as amended. Seconded by Inez Hannett. Motion carried.

**Correspondence:**

None at this time.

**Reports**

**Treasurer:** Report attached to agenda and presented as part of the budget by Jean-Pierre Shamvu. Jean-Pierre Shamvu motioned to accept the report. Seconded by Inez Hannett. Motion carried.

**Chair:** Kimberly Dykin. No report.

**Personnel Committee:** Kimberly Dykin. No Report.

**Community Relations:** Shawna Cevraini. Edible Stories and Staff Recognition mentioned above

**Finance:** Jean-Pierre Shamvu. No other report besides the budget above.

**Safety:** Kimberly Dykin. No report

**Library Manager:** Lesley Winfield. Report included above. Also, attended Banff film festival

**Next Meeting:** December 20, 2017 4:00pm for Volunteer Appreciation Night

**Adjournment:** Kimberly Dykin adjourned the meeting at 7:36pm