

OLDS & DISTRICT MUNICIPAL LIBRARY

BOARD MEETING

November 21, 2018 6:30 pm

MINUTES

Present:

Staff:

Other:

Lesley Winfield (Librarian)

Marilyn Thiessen (Assistant Librarian)

Board:

Kimberly Dykin (Chair)

Arliss Chute-Ibsen (Vice-Chair)

Jean-Pierre Mulago Shamvu (Treasurer)

Heather Ryan

Shawna Cevraini (Secretary)

Marlene Cook

Carolyn Horne

Regrets: Dwayne Fulton (County Rep), Inez Hannett

Recording: Shawna Cevraini

Call to order and Introductions: Kimberly Dykin called the meeting to order at 6:38 p.m.

Approval of agenda: Heather Ryan moved for approval as amended. Seconded by Jean-Pierre Mulago Shamvu. Motion carried

Approval of Minutes: Carolyn Horne moved to approve the minutes from September meeting (due to no quorum last meeting). Seconded by Jean-Pierre Mulago Shamvu. Motion carried. October minutes were amended: November date change and spelling correction. Heather Ryan moved to approve the minutes as amended. Seconded by Jean-Pierre Mulago Shamvu. Motion carried.

Outstanding Business:

1. **Library Memberships** - Copy of bylaws provided in minutes. Changes made to reflect that we are changing membership fees for this year as well as some other changes. Readings: Carolyn Horne motioned that we move to first reading of the bylaws as amended. Seconded by Jean-Pierre Mulago Shamvu. Motion carried. Heather Ryan motioned that we move to the second reading of the bylaws as amended. Seconded by Carolyn Horne. Motion carried. Carolyn Horne motioned that we move to the third reading of the bylaws as amended. Seconded by Heather Ryan. Motion carried. Heather Ryan motioned for unanimous consent to move for third reading. Seconded by

Arliss Chute-Ibsen. Motion carried unanimously. Heather Ryan motioned that the new membership fee will take effect January 1st, 2019. Seconded by Arliss Chute-Ibsen. Motion carried. Carolyn Horne motioned to accept the Schedules in the Bylaws as amended. Seconded by Jean-Pierre Mulago Shamvu. Motion carried. Lesley Winfield brought forward some discussion and an idea for a Christmas countdown for the announcement including pop ups throughout the community for board members presenting the new fees starting in January 2019.

2. **2019 Budget** - Copy included in minutes. Shawna Cevraini motioned that the budget be approved as presented. Seconded by Carolyn Horne. Motion carried.
3. **Board/Staff/Volunteer Christmas Party** - To be held on December 12 at 6:30
Volunteers in for 5:30 - plan for 30 people.

New Business:

1. **Holiday Closures** - Closed on December 25th and 26th. Decision to close on Christmas Eve and New Year's Eve. because of the shortened week.

Correspondence etc:

Email from Public Library Services Branch re: Symposium in 2019 in Edmonton. February 21 and 22/2019. Sign up early.

Arliss Chute-Ibsen presented the book she received from the library board training. Reported that it was really great, hands-on training. She recommends other board members to attend in the future.

Reports

Chair: Kimberly Dykin - No report.

Personnel Committee: Kimberly Dykin - No Report.

Community Relations: Shawna Cevraini - No Report.

Finance: Jean-Pierre Mulago Shamvu - As reported with budget

Safety: Kimberly Dykin - Presented a few recommendations that have been implemented in the library.

Library Manager: Lesley Winfield - Partnering ideas with OI, for example- an anti-racism grant possibly. Upcoming staff PD day as well.

Next Meeting: January 16, 2019 6:30pm

Adjournment: Kimberly Dykin adjourned the meeting at 7:43 pm