

**OLDS & DISTRICT MUNICIPAL LIBRARY  
BOARD MEETING  
April 17, 2019  
MINUTES**

**Present:**

**Staff:**

Lesley Winfield (Library Manager)  
Marilyn Thiessen (Assistant Librarian)

**Board:**

Shawna Cevraini (Chair)	Inez Hannett (Secretary)
Heather Ryan (Council Rep)	Jean-Pierre Mulago Shamvu (Treasurer)
Carolyn Horne	Arliss Chute –Ibsen (@ 7:10 p.m.)

**Regrets:** Kimberley Dykin, Dwayne Fulton, Marlene Cook.

**Call to Order & Introductions:** Shawna Cevraini called the meeting to order at 6:42 p.m.

**Approval of Agenda:** Heather Ryan moved approval of the agenda. Seconded by Jean-Pierre Mulago Shamvu. Motion carried.

**Approval of Minutes:** Jean-Pierre Mulago Shamvu moved to approve the minutes from the February 20, 2019 meeting. Seconded by Inez Hannett. Motion carried.

**Outstanding Business:**

1. **Friends of the Library:** after discussion it was decided that we needed to think more about how to develop a group of Friends, or maybe invite particular people to volunteer for fund-raising. We need to remember that by fall we might need up to 3 new members for the Board.
2. **Donations – Mountain View Childcare:** \$5000 donated to our early reading program
3. **June 6<sup>th</sup> Birthday Bash (60 years):** There will be youth events between 3 p.m. and 6 p.m. From 6 -8 p.m. will be for anyone who comes.
  - Video Booth and photo video - Shawna Cevraini will recruit youth
  - Invitations to past Board members – all Board members will do phoning
  - Open Mic for remembrances and story telling. Hugh Robinson and Fern Olson have agreed to start that off.
  - Background music- Shawna Cevraini will recruit youth
  - Cake – Carolyn, Inez and Kim will do the food service
  - Passport – to highlight library services: Jean Pierre Mulago Shamvu will look after this
  - Other: need an MC; Heather suggested she and Dwayne Fulton could share that duty. Invitations should be made also to the Mayor, to the Reeve and to our MLA

(Arliss Chute-Ibsen arrived at 7:10 during this discussion.

**New Business:**

- a. **Financial Motions from Library AGM:** Carolyn Horne moved that 20% of our \$7,358 surplus be moved to the Operating & Capital Reserve. Seconded by Heather Ryan. Motion carried.

**Correspondence etc.:** United Way forwarded a \$90 donation for the Library

**Committee and Executive Reports:**

- a. Chair (Shawna Cevraini) - no report
- b. Committee reports (if any)
  - Personnel Committee (Shawna) - no report
  - Finance (Jean-Pierre Mulago Shamvu) – presented as per the information included in the package. Carolyn Horne moved for approval as presented. Seconded by Arliss Chute-Ibsen. Motion carried.
  - Community Relations - no report
  - Safety Committee (Heather)- no report
- c. Library Manager: Lesley Winfield: - attended AALTech conference; minister's award postponed; spoke on programming in libraries; Library Giving Day - \$700, 25 new memberships; Summer Oldstice is on June 15, 10-4. If anyone from the Board wants to do a pop-up library there, they can do so – Lesley will not be here. There are still some free children's books that could be given away; books from our sale stock could be sold.

Community Relations Committee will meet on May 8, 2019 at 7 p.m.

**Next Meeting Date and Time: May 15<sup>th</sup>, 2019 at 6:30 p.m.**

**Adjournment:** Shawna Cevraini adjourned the meeting at 7:42 p.m.