

**OLDS & DISTRICT MUNICIPAL LIBRARY
BOARD MEETING
May 15, 2019
MINUTES**

Present:

Staff:

Lesley Winfield (Library Manager)
Marilyn Thiessen (Assistant Librarian)

Board:

Shawna Cevraini (Chair)	Inez Hannett (Secretary)
Heather Ryan (Council Rep)	Carolyn Horne(Member)
Dwayne Fulton (County Rep/Vice Chair)	Kimberley Dykin (Member)
Jean-Pierre Mulago Shamvu (Treasurer)	Arliss Chute-Ibsen (Member)[@6:55pm]

Note: Marlene Cook is no longer officially a Member

Call to Order & Introductions: Shawna Cevraini called the meeting to order at 6:33 p.m.

Approval of Agenda: Carolyn Horne moved approval of the agenda, seconded by Jean Pierre Mulago Shamvu. Motion carried.

Approval of Minutes: Dwayne Fulton moved to approve the minutes of April 17, 2019 as circulated, seconded by Heather Ryan. Motion carried.

Outstanding Business:

- 1. June 6, 2019 60th Birthday Bash:** There will be youth events between 3 p.m. and 6 p.m. From 6 -8 p.m. will be for anyone who comes.
 - Video Booth and photo video - Shawna Cevraini has the necessary equipment and has recruited youth to run said equipment
 - Invitations to past Board members – all Board members will do phoning, please finish by May 17.
 - Open Mic for remembrances and story telling. Hugh Robinson and Fern Olson have agreed to start that off.
 - Background music- Shawna Cevraini will recruit young musicians
 - Cake – Kimberley Dykin has ordered the cupcakes for the youth portion of the event and the cake for the evening portion. She has also selected items for the meat trays, pickles etc. Carolyn Horne will pick them up at the Co-op at 3 p.m. on June 6th. Carolyn Horne, Inez Hannett, Arliss Chute-Ibsen will look after arranging the food and putting it out. Request made for wooden trays on which to serve the food. Those who can bring wooden trays should have them into Lesley’s office before June 6th.
 - Passport – to highlight library services: Jean Pierre Mulago Shamvu will be working with Tammy Nischuk on May 17 to have the materials prepared

- Other: MC; Heather Ryan and Dwayne Fulton will share that duty. Invitations have been made to the Mayor and the Reeve, still to be made to our MLA.
2. **June 15, 2019 – Summer Oldstice: Pop-up Library 10-4 p.m.** Board Members will be signing up memberships and selling mugs, Shawna Cevraini (10-12 noon) Carolyn Horne (noon to 2 p.m.) Heather Ryan (2-4 p.m.) Guidelines sheet for Summer Oldstice is in the materials handed out for this meeting.

New Business:

- a. **Canada Day Parade: July 1, 9 a.m. if we are making a float.** After discussion it was decided that we would not make a float this year, and we will put it on the agenda for January 2020, to give us time to discuss and produce a float for next year. (Arliss Chute – Ibsen arrived at 6.55 during this discussion.)
- b. **Board Development and Learning Legislation** – review this for our own knowledge.

Correspondence: none

Committee and Executive Reports:

- a. Chair (Shawna Cevraini) - no report
- b. Committee reports (if any)
 - Personnel Committee (Shawna Cevraini) - no report
 - Finance (Jean-Pierre Mulago Shamvu) – presented as per the information included in the package. Noted that because of increases in utility prices we may need to add money from our reserves. Kimberley Dykin moved for approval as presented, seconded by Arliss Chute-Ibsen. Motion carried.
 - Community Relations - need ideas for **Wine, Wit and Wisdom** which will be held on Oct. 19, 2019. Next **Community Relations Meeting: June 12, 6:30 p.m. Burgers for Books** will be the 1st Thurs. in September –needs to be on June agenda. Keep in mind that the **Dec. Board Meeting is for Volunteer Appreciation.**
 - Safety Committee (Heather)- no report
- c. Library Manager: Lesley Winfield: - went with Shawna Cevraini to speak to Town Council; attended Alberta Library Conference; summer programming is in train; new software (bean stacks) easy to use; anti-racism grant has been delayed, should hear by June 1; looking into obtaining anti-racism books.

Moved by Dwayne Fulton, seconded by Heather Ryan that the committee reports be accepted. Motion Carried.

Next Meeting Date and Time: May 15th, 2019 at 6:30 p.m.

Shawna Cevraini adjourned the meeting at 7:21 p.m.

