

**OLDS & DISTRICT MUNICIPAL LIBRARY
BOARD MEETING
February 19, 2020
MINUTES**

Present:

Staff:

Lesley Winfield (Library Manager)
Marilyn Thiessen (Assistant Librarian)

Board:

Shawna Cevraini (Chair)	Inez Hannett (Secretary)
Dwayne Fulton (County Rep/Vice Chair)	Carolyn Horne (Member)
Heather Ryan (Council Rep.)	Barb Olsen (Member)
Jean-Pierre Mulago Shamvu (Treasurer)	Arliss Chute-Ibsen (Member) - Regrets

Call to Order: Shawna Cevraini called the meeting to order at 6:25 p.m.

Approval of Agenda: Dwayne Fulton moved, seconded by Jean-Pierre Mulago Shamvu that the agenda be approved as presented. Motion carried.

Approval of Minutes: The November minutes were not available. Heather Ryan will send them in to Leslie again.

Outstanding Business:

Friends of the Library: Planning and Discussion: - need people who are self-starters; - need board members to invite people; -ask former board members to head it up? Decided to table this until next month and board members are requested to talk to people about it to generate interest. We will discuss after the AGM is over.

New Business

a. AGM: review Board Policy before the meeting especially the Executive Position and the Committees.

b. Statistical Report: Leslie Winfield reviewed the report; Heather Ryan moved, seconded by Dwayne Fulton, that the Statistical Report be accepted as presented. Motion Carried.

Correspondence:

a. Letter re change of Accountant: this information needs to be presented to the Town administration and they will approve the appointment of the Accountant.

b. Anti-Racism grant: Declined

c. Motion to accept the correspondence: Moved by Jean-Pierre Mulago Shamvu, seconded by Carolyn Horne, that the correspondence be accepted. Motion Carried.

Committee and Executive Reports:

- a. Chair (Shawna Cevraini) – no report
- b. Committee reports (if any)
 - Personnel Committee: (Shawna Cevraini) – no report
 - Finance (Jean-Pierre Mulago Shamvu) – Leslie noted that at the AGM we are dealing with 2019 figures. Jean-Pierre Mulago Shamvu reported on the first 2 months of 2020. Barbara Olsen moved, seconded by Heather Ryan that the report be accepted. Motion Carried.
 - Community Relations (Carolyn Horne) - see the Fund Raising Plan document provided with the documents for the meeting, noting that April 23rd is Library Giving Day, and research will be done to determine if the Comedy Night on June 13th will go ahead.
 - Safety Committee (Heather, Carolyn) - will do a walk through before the AGM.
- c. Librarian's Report: Lesley Winfield reported that they were planning a staff day. The format would be 30 minute presentations from staff members about topics or issues that they felt needed addressing.
- d. Jean-Pierre Mulago Shamvu moved, seconded by Carolyn Horne that the reports be accepted as presented. Motion Carried.

Next Meeting: March 18th, 2019 at 6:30 p.m. (Annual General Meeting)

Adjournment: Shawna Cevraini adjourned the meeting at 7:40 p.m.