

**OLDS & DISTRICT MUNICIPAL LIBRARY  
BOARD MEETING  
September 16, 2020  
MINUTES**

**Present:**

**Staff:**

Lesley Winfield (Library Manager)  
Marilyn Thiessen (Assistant Librarian)

**Board:**

Shawna Cevraini (Chair)	Inez Hannett (Secretary)
Dwayne Fulton (County Rep/Vice Chair)	Carolyn Horne (Member)
Heather Ryan (Council Rep.)	Barb Olsen (Member)
Jean-Pierre Mulago Shamvu (Treasurer)	Arliss Chute-Ibsen (Member)

1. **Call to Order:** Shawna Cevraini called the meeting to order at 6:30 p.m.
2. **Approval of Agenda:** add on-line Motion to Outstanding Business (b) and Storage Solutions to New Business. Jean Pierre Mulago Shamvu, moved, seconded by Carolyn Horne that the agenda as amended be approved; motion Carried.
3. **Approval of Minutes:** June 3 minutes: Carolyn Horne moved, seconded by Jean Pierre Mulago Shamvu that the June 3 minutes be approved. Motion Carried.
4. **Outstanding Business:**
  - a. **Relaunch Update:** Government regulations for Phase 3 are not likely to be changed soon. Since we don't know what will be changing or when Jean Pierre Mulago Shamvu suggested we table this discussion until we know what is changing.
  - b. **August 18, 2020 motion** to set aside \$2000 to purchase more library carts because of the extended time library materials need to spend in quarantine. Carolyn Horne moved, seconded by Heather Ryan, that we set aside the requested monies to purchase the extra carts. The Motion was Carried.
5. **New Business:**
  - a. **Treasurer Report and Elections:** Jean-Pierre Mulago Shamvu gave a brief report highlighting the changes in costs due to Co-VID-19 and moved that the report be accepted as given. Heather Ryan seconded the motion and the motion was Carried. Discussed the need for a new Treasurer as Jean Pierre Shamvu Mulago will not be on the board after the October meeting. No one volunteered so this discussion is tabled until the October meeting.
  - b. **MeeScan:** This is a program which allows patrons to do a self-checkout on their library materials. It consists of a kiosk which will hold an I-Pad where people can enter the details of what they are borrowing without needing to go to the front desk. The Annual License fee is \$499, the kiosk is provided free and there is a \$64 shipping fee. Libraries supply their own I-Pad. Dwayne Fulton moved that we go ahead with this, seconded by Heather Ryan. Motion



**9. Next meeting Date and Time: October 21, 2020, 6:30 p.m.**

**10. Adjournment:** Shawna Cevraini adjourned the meeting at 8:01p.m.